

**TEHAMA COUNTY SELPA
SELPA EXECUTIVE COMMITTEE**

Tehama County Department of Education, Board Room
1135 Lincoln Street, Red Bluff, CA 96080

**Tuesday April 17, 2018
9:00 a.m. to 11:00 a.m.**

MEETING MINUTES

PRESENT: Richard DuVarney, Rick Fitzpatrick, Brad Mendenhall, Jeff Scheele, Jerry Walker, Jenny Montoya, Lane Bates, Jared Caylor and Veronica Coates

ABSENT: Todd Brose, Dane Hansen, Clifford Curry, Cindy Haase, Marla Katzler, Rich Hassay and Joey Adame

GUESTS: Karin Matray, Sally Tollison, Johanna Bertken, Wes Grossman, Jackie Douglas, Mark Pfaff, Jeff McKinzie (Evergreen parent)

1. Call to Order

SELPA Chair, Brad Mendenhall called the meeting to order at 9:08 a.m.

2. Consent Agenda

This section is generally approved collectively; however, any item in this section may be considered individually upon request. All items in this section request council approval.

- 2.1. Adoption of Agenda
- 2.2. Approval of February 27, 2018 Minutes

Lane Bates motioned to approve the Agenda. Jared Caylor seconded the motion. Motion approved.

Lane Bates motioned to approve the February 27, 2018 minutes. Jared Caylor seconded the motion. Motion approved.

Vote in favor: Richard DuVarney, Rick Fitzpatrick, Brad Mendenhall, Jeff Scheele, Jerry Walker, Jenny Montoya, Lane Bates, Jared Caylor
0 opposed; 0 abstained

3. Public Input

There was no public input.

4. Licensed Children's Institute (LCI) Funds

There were no LCI requests.

5. Priorities Requests

There were no priorities requests.

6. Program Spotlight: Educationally Related Mental Health Services (ERMHS) Presentation.

Johanna Bertken presented on the SELPA service delivery model, new referral procedures, trends, successes and future goals of the ERMHS program. Johanna presented data on trends of referrals, assessments, exits, and also progress monitoring over time. Johanna discussed future goals for the ERMHS team and model including increasing our services for younger students at the preschool level and assigning clinician time to Parent Child Interactive Therapy (PCIT). There was a discussion on engaging in an improvement science data model with districts who refer many students to ERMHS.

7. Financial Report: Estimated Actuals

Veronica Coates and Jackie Douglas provided estimated actuals and expenditures financial report. Revenue and district allocation was reviewed. Veronica related that in the next fiscal year our preschool grants would be included in our overall federal grant and recommended continuing to calculate preschool separately.

A summary of district expenses was provided. Veronica provided explanations of increased expenses, such as the contract with Presence Learning.

The NPS expenditure report was summarized. Veronica also reported on the continued hold/harmless revenue rates for out of home care funding that our SELPA utilizes for NPS funding. We continue to over expend this revenue source. The District CBOs requested a set percentage for the NPS subsidy for budgeting purposes. Veronica will also present at the next CBO meeting for feedback and/or questions. Other expenses discussed were school nursing contracts, school psychologist fee for service, and intensive behavior interventionists (IBIs)

There were small changes in the shared costs for transportation due to an increase to the bus purchase saving fund.

Jackie and Veronica relayed they are also preparing for the initial budget to be presented next month.

8. SELPA Agreement 9: Preschool Continuum of Services First Draft:

The Executive Committee requested a draft SELPA Agreement on the continuum of services for preschool. The first draft of the Agreement was reviewed and suggestions requested. Veronica summarized the biggest changes to the proposed new agreement.

Rick Fitzpatrick motioned to table this agenda item until the next meeting. Jenny Montoya seconded the motion. Motion carried.

Vote in favor Richard DuVarney, Rick Fitzpatrick, Brad Mendenhall, Jeff Scheele, Jerry Walker, Jenny Montoya, Lane Bates, Jared Caylor
0 opposed; 0 abstained

9. Resource Specialist Caseload Waiver

Karen Reno, Resource Specialist at Lincoln Street and TeLA, is over the maximum caseload of 28 students. A caseload waiver must be approved at SELPA level prior to being sent to CDE. Karen Reno is in agreement and an instructional aide was provided by TeLA to assist in implementing IEP services. Veronica indicated support for the caseload waiver approval.

Jenny Montoya motioned to apply for the Resources Specialist caseload waiver. Rick Fitzpatrick seconded the motion. Motion carried.

Vote in favor: Richard DuVarney, Rick Fitzpatrick, Brad Mendenhall, Jeff Scheele, Jerry Walker, Jenny Montoya, Lane Bates, Jared Caylor
0 opposed; 0 abstained

10. SELPA Procedures and Forms Update for the following Requests

Veronica relayed a need to improve referral processes and forms from much feedback from the field. SELPA staff have been working on refining these procedures and forms this year to ensure they align with our SELPA agreements and Education Code. The new procedures and forms will be updated on the SEIS document library and provided to service providers when they inquire about these requests. There are no changes to any SELPA agreement or policy. Additionally, a guide for providers was written to assist in these requests. SELPA staff is available to provide support and training to district teams if needed.

11. SELPA Director's Report

TCDE and SELPA staff are seeking other facility options for our county operated regional preschool program. TCDE is working with Red Bluff Union Elementary staff on a space on the Metteer site, next to a state preschool already operated by TCDE. The site would need minor renovations but is ideal as it also offers inclusive opportunities for our preschool students with disabilities. More

information will be provided at our next meeting pending board approval by RBUESD.

There was discussion about facility needs at our Gerber regional program site. One of the Non Public Day Schools in our region, the IEP School, is in the process of securing a site in Red Bluff. There will be more information on this in the future. A site locally could decrease transportation costs and also increase opportunities to transition with the district of residence placing the student.

Veronica summarized information on CCS and the MTU. We do not currently have a signed inter-agency agreement as CCS refuses to sign this, at the direction of their state agency. Veronica will continue to seek a signed agreement.

12. District Reports

There were no district reports.

13. Adjournment

Rick Fitzpatrick motioned to adjourn meeting at 10:45 a.m. Lane Bates seconded motion. Motion carried.

Vote in favor: Richard DuVarney, Rick Fitzpatrick, Brad Mendenhall, Jeff Scheele, Jerry Walker, Jenny Montoya, Lane Bates, Jared Caylor
0 opposed; 0 abstained